

# **Job Responsibility Description**

**Department / Category: Cone Shaggers/Kart Track Corner Worker**

**Job Responsibility: Cone Shaggers and Kart Track Corner Worker**

**Reports to: Head Driving Instructor      FLSA Status: Exempt**

**Effective Date:** \_\_\_\_\_ **Revision Date:** \_\_\_\_\_.

**Summary:** Cone Shaggers main responsibility is to pick up cones that have been knocked over during the autocross. To be the eyes and ears of the autocross area.

Corner workers man observation stations around the track in order to provide flagging communications to all drivers on the kart track. They also maintain radio communications with race control and safety

personnel in the MERV and ambulance. In the event of an on-track incident, they control other drivers to safely move through the area, while providing assistance to the disabled kart and its driver(s), prior to the arrival of the MERV and possibly the ambulance.

**Essential Duties and Responsibilities: Cone Shaggers /Kart Track Corner Worker** Associates at the Autobahn Country Club are expected to:

- Meet with the Head Driving Instructor for their assignments for the day
- Direct the participants to the proper parking area.
- Know the meaning and proper use of all flags
- Each day, check prior to any on-track activities, the readiness of the track conditions for safe use, with the aid of the supplied checklist
- Check that radios are in working order with fully charged batteries
- Evaluate each accident situation and immediately determine whether or not an ambulance needs to be summoned
- Document each incident to which the MERV responded
- Work safely at all times and follow safety procedures

- Sign off all flags and radios removed from storage area
- Return radio, headset and flags to “race control” at the end of each day
- Pick up cones and store them in their storage area.
- Keep work station clean at all times
- Submit signed, dated and completed paperwork for the day in a neat and organized manner

**Competencies:** To perform the job successfully, associates need to be able to demonstrate:

- Has met requirements for Autobahn F&C Certification
- Initiative (problem solving and innovation)
- Present a Quality Image to Members, Renters and outside services.
- Team work / collaboration
- Communication: Verbal / Written

- Be reliable and punctual to work station

**Qualifications / Experience:** To perform this job function, associates must have:

- Training and certification as an Autobahn County Club Flagger
- Basic fire fighting knowledge

**Education / Skills:**

- Language skills- ability to read and comprehend instructions, correspondence, company memos and directives, including safety manuals.
- Flag meanings and proper use, as well as proper approach for entering and controlling a hot track, safely

**Work Experience:**

- Experience as a Flagger is desirable, but not necessary to be recruited

**Physical Requirements:** The physical demands here are representative of those that must be met by an associate to successfully perform the required functions of this job. While performing the duties of this job, the associate is regularly required to stand; walk; climb, balance, stoop, and bend. The associate must be able to lift or move up to 50 lbs. Specific vision abilities required by this job include good peripheral vision. Adequate ability to communicate verbally is important for safety reasons.

**Working Environment:** The work environment characteristics described here are representative of those an associate encounters while performing the essential functions of this job. While performing the duties of this job, the associate might be exposed to high noise level occasionally. Associates often are required to spend extended time working outside in the associated elements, such as sun and rain. Certain inherent dangers are involved with all motorsports activities, associates must follow all guidelines to minimize the dangers, however certain risks are always present.

**Salary:** \$9.00 - \$10.00 per Hour

**Note:** The statements herein are intended to describe the general nature and level of work being performed by associates, and not to be construed as an exhaustive list of responsibilities, duties and skills required of associates, so classified.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Furthermore, the statements do not establish a contract for employment, and are subject to change at the discretion of Autobahn Country Club.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Employee Name: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_